



MEMBERS:

Dennis Bjorkquist, Chairperson
B. Allan O'Shea, Vice-Chairperson
Colleen Kenny, Secretary

MINUTES

Monday, June 8, 2009
5:00 P.M.

Manistee County Road Commission
8946 Chippewa Highway, Bear Lake, MI 49614

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Administrative Support, Jeri Lyn Prielipp, Recording Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. Roll call was taken. The Pledge of Allegiance was recited.

The Chairman requested approval of the meeting Agenda.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the Monday, June 8, 2009 Meeting Agenda, as presented. Motion carried.

The Chairman then requested approval of the minutes from the Monday, April 13, 2009 meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the minutes from the Monday, April 13, 2009 meeting of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

Under public comment, Dave Meister requested that the Board allow him to speak later in the meeting. There was no other public comment.

The Board next discussed scheduling the 2009-Cycle II grant application deadline.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to set the 2009-Cycle II grant application deadline for Friday, September 11, 2009, and any applications that are not submitted to the County Controller/Administrator's Office, 415 Third Street, Manistee, Michigan, 49660, by the 5:00 P.M. deadline will not be considered. Motion carried.

The Chairperson next requested the Board's consideration to approve payment of 50% of the 2009 administrative fees owed to Manistee County per agreement, in the amount of \$25,000, and an invoice from Dykema Gossett PLLC for legal services for April 2009 in the amount of \$4,971.59.

There was a motion by Ms. Kenny, supported by Mr. O'Shea, to approve payment of 50% of the annual administrative fee to Manistee County in the amount of \$25,000, and to approve payment of invoice #1275139 dated May 11, 2009 in the amount of \$4,971.59 to Dykema Gossett PLLC for legal services provided in April 2009.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

At the request of the Chairman, Mr. Kaminski reported that the total account balance as of June 7, 2009, totals \$958,334.97, but does not include interest earnings from March 1, 2009 to present. However, after deducting the \$29,971.59 in administrative and legal fees that were just approved, less \$10,000 to remain in the account for operating expenses, the balance available for grant distribution this evening is \$918,363.38. The minimum amount required for distribution in the form of Public Safety grants is \$126,724.46, which includes an additional \$5,691.17 being made up from Cycle II-2008. The balance remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants or to set aside for Cycle II-2009 P.I.L.T. payments is \$791,638.92. Mr. Kaminski further reported that in his estimation, the amount which will be available for "Offset", "Other", and additional "Public Safety" grants for Cycle II-2009 is (-\$1,750,688) after meeting the Public Safety requirement, the estimated P.I.L.T. distribution, administrative, insurance, and legal fees, etc.. Chairman Bjorkquist inquired if the \$6,690 that has been reimbursed in unused public safety grants is being redistributed in the form of public safety? Mr. Kaminski replied that that had never occurred to him and he will look into that further and include these reimbursements as public safety in future financial reports.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle I-2009 Grant Applications. It has been the consensus of the Revenue Sharing Board in the past to not consider any grant applications that were not completed appropriately. Throughout the grant award process, Mr. Kaminski kept track of the funds dispersed and what remained available for distribution this Cycle.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$2,582.00 to the Village of East Lake as partial funding to purchase safety equipment for the Village's daily operations.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award the reduced request of \$6,000.00 to the Maple Grove Township Fire Department to purchase 25 sets of turnout gear, 25 helmets, 25 pairs of gloves and 25 pairs of boots.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$7,500.00 to the Manistee Township Fire Department to purchase 5 sets of turnout gear.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award the adjusted request amount of \$9,200.00 to the Stronach Township Fire Department to purchase an Evolution Camera with mounting kit, and tools & adapters to supply the new fire truck.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$6,994.00 to the City of Manistee Police Department to purchase ANSI certified jackets and pants for City Police Officers.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$20,000.00 to the Cleon Township Fire Department to drill a water well and install a hydrant on Township property where the Fire Department is located.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$20,250.00 to West Shore Medical Center, which is 50% funding for the purchase of three Life Pack 12 monitors/defibrillators for crash carts that are being upgraded throughout the hospital.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$1,860.00 to the Arcadia Township Fire Department to purchase two cold water survival suits (ice rescue suits) with ropes and picks.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$9,400.00 to the Village of East Lake Fire Department to purchase 5 sets of turnout gear.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist to grant the reduced request of \$7,800.00 to the Manistee County Blacker Airport as partial funding to pay for annual recurrent aircraft firefighting training for airport employees and area fire departments.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to grant a partial award of \$25,000.00 to the Bear Lake Township Fire & Rescue Department as partial funding to replace a fire and EMS rescue services and support vehicle for the Township Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

Mr. Kaminski interjected that he has not yet received Cycle II-2008 Expense Reports from West Shore Community College (for P.I.L.T.), the Cleon Township Fire Department, and the Manistee Township Fire Department, which were due today and will be considered late as of tomorrow, June 9th. The Board instructed Mr. Kaminski to not release any grant award funds to these entities until their Expense Reports are turned in to the County Controller/Administrator's Office.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$12,850.00 to the Manistee County Sheriff's Office to purchase a cutter and mini mate power unit for the JAWS of Life Unit.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None

Motion carried.

Mr. Kaminski reported that the Revenue Sharing Board had awarded a total of \$129,436.00 thus far, and that the remaining balance available for disbursement is \$828,899.00. Mr. O'Shea indicated that in light of the May 13, 2009 correspondence from the Department of Treasury and the Revenue Sharing Board's decision at the November 20, 2008 meeting to keep the P.I.L.T. funding the same for Cycle II-2008, and to hold a special meeting prior to the 2009 P.I.L.T. distribution, to evaluate the assessment of the facility and what will be included in future P.I.L.T. grants, he suggested the money not be designated and held in trust until the Board has the legal opinion.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to not designate any further funding and to retain any remaining balance in trust until the Board has been provided with a legal opinion. Motion carried.

The Board then considered scheduling a special meeting for discussion of a legal opinion being prepared by the Board's legal counsel.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to schedule a Special Meeting to discuss the legal opinion that is being prepared by the Board's legal counsel for Monday, July 7, 2009, at 5:00 p.m., to be held in the Board of Commissioners' meeting room, Courthouse, 415 Third Street, Manistee, Michigan. Motion carried.

The Board also has the option of scheduling a public hearing, as needed, and to schedule additional regular or special meetings prior to the October 12, 2009 Verbal Presentation meeting.

The Chairman recognized David Meister, who inquired if the Board has ever considered putting the administrative services that are provided by the County at a cost of \$50,000 per year out for bids? Chairman Bjorkquist stated that it has been considered in the past and the first order of business would probably be to come up with a job description. Mr. Kaminski explained that approximately 50% of the fee is for the Equalization Department to perform an assessment of the facility, which was not done this year and part of last year, so he certainly understands the complaints over the fees. He indicated that the Board could certainly bid out for the work performed by the Administrator's Office. Mr. Meister then asked if the County is going to refund \$25,000 back to the Board since the Equalization Department has not been allowed on the property to perform an assessment for the past two years? Mr. Meister also wanted to know why the County is being paid to do an assessment that is actually the responsibility of Manistee Township? Mr. Kaminski indicated that there has been some participation between the Township and the Equalization Department. However, the assessment was turned over to the County Equalization Department when Manistee Township didn't feel it was qualified to perform the assessment of the facility. Mr. Meister then asked why Manistee Township has never been billed back for the assessment? Mr. Kaminski replied that the County's contract is with the Revenue Sharing Board.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 6:03 P.M.

Respectfully submitted,

Colleen Kenny, Secretary

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